

## **SUBMISSION OF THE APPLICATION FOR ADMISSION AT THE FINAL DEFENSE (in force starting from the 2020/2021 cohort)**

In order to present their final dissertation and get their degree, students must follow the guidelines published on the School of Agricultural Science and Veterinary Medicine site, and meet the relevant deadlines (<https://www.unipd.it/en/graduation>).

All students who are enrolled to the second year can submit an Application for Graduation.

To access the final examination, students must have previously filled in and submitted all the papers required for their thesis work, including the form requesting the thesis which is available online (<https://www.agrariamedicinaveterinaria.unipd.it/corsi/bal>).

If the work is carried out within the University of Padua, the forms will be made available by the supervisor's relevant department; a risk visit will also be requested, to be carried out at the Department of Preventive Medicine of the University of Padua. The forms are available on the Degree Course website (<https://elearning.unipd.it/scuolaamv/>).

In case the work is developed in cooperation with organizations or companies outside the University of Padua, students are required to follow the procedures published on the School of Agriculture and Veterinary Medicine website (<https://www.agrariamedicinaveterinaria.unipd.it/en/current-students/curricular-internships-and-trainings>).

If, on the other hand, the thesis work is carried out abroad as part of the Erasmus Plus Program or other similar initiatives, students are asked to consult the dedicated page on the School of Agriculture and Veterinary Medicine website or contact the relevant office (<https://www.agrariamedicinaveterinaria.unipd.it/en/current-students/opportunities-abroad>).

A copy of all the papers in PDF format must also be sent to the Secretary of the School of Agriculture and Veterinary Medicine.

## **THESIS WORK: PRODUCTION AND SUBMISSION**

The thesis is an original work that can be written either in Italian or in English. On the cover page, the title can be in English but the rest of the page must be written in Italian.

The work must include:

- an abstract, in both Italian and English (one page) and keywords;

- introduction: introduction to the work that has been carried out;
- materials and methods: description of the applied methodologies;
- results, discussion and conclusions;
- extended references in alphabetical order

The thesis work must comply with the following writing rules:

- the thesis must be in A4 format;
- each page must include from 35 to 45 lines on each side;
- It must be written in a readable font;
- The title page of the thesis work must comply with the rules specified at the following link:

<http://www.agrariamedicinaveterinaria.unipd.it/prova-finale>.

The student must submit the thesis work on Uniweb at least ten working days before the day of the discussion. The thesis work will be definitively approved by the supervisor.

On the graduation day, if appropriate, students are required to bring the presentation (in Power Point format or other compatible formats) on a storage device (possibly USB drive).

## **IMPLEMENTING REGULATION OF THE FINAL DISSERTATION**

(in force from the cohort 2020/2021)

As provided for in the “Regolamento Didattico” of the Degree Course, the final examination consists in producing a written dissertation (thesis), drafted in original manner by the student under the guidance of a supervising professor, lecturer at the Degree Programme or outside. The thesis can be written in English or Italian and has to deal with an experimental project to be carried out in a research laboratory of the University of Padua or other Italian or foreign Universities, of public or private research institutions or in industries, companies and external organizations on the basis of specific agreements.

The co-supervisor, envisaged by the regulation, shall be appointed by the supervisor. If the supervisor is a lecturer at the Master's Degree Programme, the co-supervisor can also be an external teacher, whether national or foreign. If the supervisor is an external teacher, the co-supervisor has to be a lecturer at the Master's Degree Programme.

The final work has to be previously assessed by an examiner appointed by the "Commissione Tirocini e Lauree", selected on the basis of his/her scientific competencies and possibly, but not necessarily, member of the Degree Course. The examiner will download the thesis work from Uniweb.

The discussion of the final dissertation will take place in the presence of an Examination Board appointed by the Director of the relevant Department, consisting of at least five lecturers of the Degree Course and headed by the President of the Degree Programme Board or a substitute. The Examination Board may be integrated with some potential co-supervisors and/or examiners who are not members of the Degree Programme Board.

The discussion of the final dissertation, upon agreement with the President of the Examination Board, can be held in English.

#### FINAL GRADE CALCULATION

The awarded score is between 0 and 10 points.

The Examination Board determines the final grade following the supervisor's proposal; the grade shall be expressed in hundred tenths and made by summing up:

- the weighted average of the grades attained by the student for the examinations, weighted with the related credits and expressed in hundred tenths
- the grade obtained for the production of the final dissertation, expressed in hundred tenths and determined according to the tables below:

| <b>Work carried out within the University of Padua</b>   | <b>Maximum score</b> |
|--|----------------------|
| Supervisor and co-supervisor assessment  | 4                    |
| Reviewer assessment  | 3                    |
| Examination board assessment   | 2                    |
| University career assessment (e.g. number of grades with honours, achievement of ECTS abroad (Erasmus)*. | 1                    |
| <b>Overall score</b>   | <b>10</b>            |

| <b>Work carried out abroad or in cooperation with companies outside the University of Padua</b>  | <b>Maximum score</b> |
|--|----------------------|
| Supervisor and co-supervisor assessment  | 2,5                  |
| External supervisor assessment   | 2,5                  |
| Reviewer assessment  | 2                    |
| Examination board assessment   | 2                    |
| University career assessment (e.g. number of grades with honours, achievement of ECTS abroad (Erasmus), thesis work carried out abroad (Erasmus))* | 1                    |
| <b>Overall score</b>   | <b>10</b>            |

\* Participation in other activities approved by the Degree Programme Board

If the student's score exceeds the highest obtainable grade, upon request of the President of the Examination board and with the positive unanimous opinion of the Examination board, he/she may graduate *cum laude*.

For particularly deserving students, the Examination Board has the possibility to award an Honorable Mention, regardless of the assignment of the *cum laude*.