

Forest Sciences Master's Degree Programme
FINAL EXAM REGULATIONS
starting with the 2024/2025 enrolment

Art. 1 – Determination of the final score

The final graduation mark is expressed in 110ths and consists of the sum of:

– the weighted average grades (WA) of the examinations, including the educational activities independently chosen by the student, weighted for the relevant educational credits (ECTS credits) and related to 110ths, according to the following formula:

$$WA = (\sum \text{exam grade} \times \text{ECTS} / \sum \text{ECTS}) \times 110/30$$

– the grade increment, also expressed in 110ths, according to the following table:

	Maximum points awarded
Supervisor's assessment	3
Reviewer's assessment	2
Degree committee's assessment	3
Total	8

0.5 points shall be added to the weighted average grades expressed in 110ths for every honour awarded.

Rounding up or down is done only once, after the sum is calculated, and is done to the next higher unit if the first decimal is equal to or greater than 5, otherwise to the lower unit.

Art. 2 - Supervisor

1. The supervisor has the role of guiding and supporting the student as they write their dissertation.
2. Any lecturer teaching in a Degree Course coordinated by the School of Agriculture and Veterinary Medicine or in a Degree Course in which lecturers from the Departments coordinated by the School of Agriculture and Veterinary Medicine are involved may act as a supervisor.
3. The supervisor shall communicate the score they intend to assign to the dissertation within the time limits and in the manner established by the competent Department, so that it may be included in the files for the Degree Committee.

4. The supervisor shall use the following table for their assessment:

Example	Score ^{1,3}		
	Sufficient (0-0.3 points)	Good (0.4-0.6 points)	Excellent (0.7-1 point)
Student's ability and commitment in carrying out the experimental and/or information gathering phases and quality of the work carried out			
Ability and commitment of the student in analysing and interpreting the results and in writing the dissertation			
Ability of the student to organise their work and to be proactive			
Total			

1 For degrees awarded by December of the second academic year

3 Indicate the score, expressed in tenths of a point, in the appropriate column. The final score is calculated as the sum of the assigned scores.

Example	Score ³		
	Sufficient (0-0.3 points)	Good (0.3-0.6 points)	Excellent (0.7-1 point)
Student's ability and commitment in carrying out the experimental and/or information gathering phases and quality of the work carried out	0.2		
Ability and commitment of the student in analysing and interpreting the results and in writing the dissertation		0.4	
Ability of the student to organise their work and to be proactive			0.7
Total	<u>0.2</u>	<u>0.4</u>	<u>0.7</u>

Sum of the scores awarded: $0.2+0.4+0.7 = 1.3$

Art. 3 – Reviewer

1. The reviewer shall be involved in the process following a specific request made by the supervisor. By involving the reviewer, the supervisor is implicitly proposing the highest grade available. The undergraduate shall submit the final dissertation in the manner and within the deadlines established by the relevant Department, accompanied by the reviewer request letter signed by the supervisor. It is this action that certifies, without dispute, that the deadlines have been met. From the following day, the contact person for the Degree Course will select, on the basis of competence and appropriate rotation, the lecturer to be assigned the task of reviewer, to whom the dissertation shall be sent in .pdf format. The Reviewer shall communicate the score they intend to assign to the dissertation within the time limits and in the manner established by the competent Department, so that it may be included in the files for the Degree Committee, using the assessment form indicated in the following paragraph. The reviewer's assessment shall be anonymous and unappealable.
2. The reviewer shall use the following assessment table to score the dissertation:

	Score ⁴		
	Sufficient (0 points)	Good (0.25 points)	Excellent (0.5 points)
State-of-the-art presentation supported by a comprehensive and up-to-date bibliography			
Soundness of the structure of the work, taking into account the objectives, the consistency between the title and the objectives, the method, and the logic of the deductions from the results			
Clarity of presentation and effectiveness in the discussion of the results, structure of the analysis and conclusions			
Clarity of the iconographic part (tables and figures)			
Total			

Art. 4 - Degree Committee

1. The Degree Committee, appointed by the Director of the Department, is composed of at least five members. The role of Chairperson is normally assumed by the Chairperson of the Degree Course.
2. The Degree Committee, on the basis of the presentation, mastery of the subject matter and answers to the questions, may award an additional score of between 0 and 2 points. The Degree Committee then determines the final score on the basis of the supervisor's and reviewer's proposals and after hearing the undergraduate's presentation and discussion.
3. Honours may be awarded if the undergraduate's score exceeds 110/110, a member of the Committee other than the supervisor proposes it and the proposal receives the unanimous approval of the Committee.

⁴ Indicate the score by putting a cross in the appropriate column. The final score is calculated as the average of the scores awarded.

Example:	Punteggio ⁴		
	Sufficient (0 points)	Good (0.25 points)	Excellent (0.5 points)
State-of-the-art presentation supported by a comprehensive and up-to-date bibliography	X		
Soundness of the structure of the work, taking into account the objectives, the consistency between the title and the objectives, the method, and the logic of the deductions from the results			X
Clarity of presentation and effectiveness in the discussion of the results, structure of the analysis and conclusions			X
Clarity of the iconographic part (tables and figures)		X	
Total	0	0.25	1

Average of the scores awarded: $(0+0.25+1) = 1,25$

Art. 5 – Undergraduate

1. The undergraduate must complete the application for graduation in accordance with the deadlines established each year by the University and the relevant Department.
2. The undergraduate shall submit the final dissertation in the manner and within the deadlines established by the relevant Department.
3. The undergraduate seeking recognition of activities and ECTS credits acquired abroad, for the purposes of the degree grade, is required to submit the relevant documentation to the Academic Administration Office of the School of Agriculture and Veterinary Medicine by the specified deadlines.
4. The undergraduate shall attend the final examination on the date set in the calendar established by the competent Department.
5. The undergraduate may visit the School of Agriculture and Veterinary Medicine website to check:
 - deadlines, procedures for submitting the final dissertation, registration for the final examination and attendance at the final examination session;
 - general information and guidelines for writing the final dissertation.

Art. 6 – Transitional provisions

1. These regulations apply starting from academic year 2024-2025.